



Jack O'Connell
State Superintendent of Public Instruction

CALIFORNIA
DEPARTMENT
OF
EDUCATION

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94244-2720

March 5, 2003

Dear District and County Superintendents and Service-Learning Coordinators:

**2003-2006 Request For Applications For
CalServe Sustainable Partnership Grant
DUE DATE: APRIL 4, 2003**

As a currently-funded CalServe Developmental Service-Learning Partnership, you are eligible to apply for a Sustainable Partnership grant to enable your initiative to continue to expand and strengthen its districtwide service-learning efforts. The California Department of Education (CDE) is interested in supporting districtwide initiatives that can become fully sustainable by the year 2006; therefore this Request for Application (RFA) is restricted to local educational agencies (LEAs) that have previously been funded as a CalServe Developmental Partnership.

Sustainable Partnership grants are awarded for up to the same amount initiatives have been receiving as a Developmental Partnership. **To encourage movement** towards sustainability, the local match requirement increases from fifty to seventy-five percent of the total budget over the course of the three-year grant.

The total funding available for Sustainable Partnerships during this grant cycle is approximately \$1.1 million annually. The enclosed RFA outlines funding priorities, submission requirements, grant conditions, and the application review process. Interested applicants may also want to visit CalServe's website at www.cde.ca.gov/calerve for additional information and to view the recent Webcast held to introduce the Developmental Partnership grant, as it is quite similar in format to the Sustainable grant. All applications will be reviewed for completeness and scored by experienced service-learning practitioners. A scoring rubric is included with this RFA.

Applicants should be aware of the following considerations:

- Proposals must demonstrate a commitment to establishing a fully sustainable district- or consortium-wide service-learning initiative by September 30, 2006.
- Only LEAs currently funded by CalServe as Developmental Partnership grantees are eligible to respond to this RFA.
- During the first year, proposal budgets must show a local match equal to or greater than the amount of funding requested from CalServe. **This local match requirement increases to 65 percent in the second year and 75 percent in the third.**

- Second- and third- year funding is contingent upon satisfactory progress and availability of federal funds.

The progress report normally required of grantees at this time of year has been incorporated into the Program Narrative sections of the Sustainable Partnership RFA. Because of this, the acceptable length for the Program Narrative has been extended from 15 to 20 pages.

If you have any questions about this RFA, please contact the CalServe Consultants in the Youth Education Partnerships Office, Mike Brugh at (916) 319-0543 (mbrugh@cde.ca.gov), Carol Ginzburg at (916) 319-0540 (cginzbur@cde.ca.gov) or Terry Shorey at (916) 319-0277 (tshorey@cde.ca.gov).

Sincerely,

Kathy B. Lewis
Associate Superintendent
Child, Youth and Family Services Branch

Wade S. Brynelson
Assistant Superintendent
Learning Support and Partnerships Division